

Job Posting – USW Casual Research Assistant, 1 position

Date posted: August 8, 2022

Closing date: August 17, 2022

Qualifications:

- Current or former graduate student, or equivalent qualifications
- At least two years' experience in writing instruction, e.g., as a course TA leading tutorials, labs, or in-class instruction; or grading writing assignments
- Strong administrative skills, including scheduling meetings and planning, time management, meeting multiple deadlines, and documenting work
- Evidence of superior writing and presentation skills in their discipline (individually authored writing sample preferred)
- Flexible schedule, able to accommodate short notice requests for meetings with instructors
- Able to work independently
- Strong research skills
- Familiar with literature on scholarship of teaching and learning

Description of the duties:

The successful applicant will work with instructors from the departments of Ecology and Evolutionary Biology, Cell and Systems Biology, and the Human Biology Program to revise assignments across large 100- and 200-level Life Sciences courses to ensure that learning outcomes with respect to communication, critical thinking and scientific literacy are met. The successful applicant will work with instructors to identify and develop supporting materials for these revised assignments.

- Continually meet with instructors for the duration of the appointment
- Assess how well 100- and 200-level Life Sciences course assignments align with learning outcomes
- Revise assignments while enabling complementary skill development as students' progress through these courses
- Develop marking rubrics, instructional resources for instructors and TA training sessions to facilitate evaluation of revised assignments
- Consult with faculty, writing instructors and other members of the Life Sciences community to ensure uniformity between 100- and 200-level Life Sciences courses

Dates of Appointment: September 1, 2022 to February 28, 2023

Note: Dates are negotiable with possibility of extension

Hours: up to 210 hours for duration of appointment

Rate of Pay: \$34.20 per hour plus 4% vacation pay

Application Process:

Applicants should submit a letter of interest, a CV, a writing sample in the relevant discipline (4 pages maximum and individually authored preferred), and the names of two referees who have supervised you in course TAs or RAs by **August 17, 2022** to Jill Wheeler or email to: jill.wheeler@utoronto.ca.

NOTE: Applicants will need to be available for an interview the week of August 22, 2022.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.